



# 2015 Annual General Meeting

February 10, 2015

## Agenda

1. Call to Order
2. Welcome and Introductions
3. Appointment of Minute-taker and Parliamentarian
4. Adoption of Rules of Order
5. Adoption of Agenda
6. Approval of Minutes of February 1, 2014
7. Board Report
8. Credit Committee Report
9. Auditors' Report and Financial Statements
10. Appointment of Auditor
11. Resolution to retain earnings
12. Nominations and Elections
  - a. Board of Directors
  - b. Credit Committee
13. Presentation of Roger Inman CED Award
14. Other business
15. Adjournment

Break

Members' Forum

- Guest Speaker and Member Discussion
- Door Prizes

## Rules of Order

"The object of Rules of Order is to facilitate the smooth functioning of the assembly and to provide a firm basis for resolving questions of procedure that may arise."

### **Debate**

Speakers will address the Chair at all times and must be recognized before speaking. Upon recognition by the Chair, the speaker will state his or her name and, if representing an organization, the name of the organization. Only Members (including delegates) shall be entitled to the floor. No one may speak longer than two minutes at a time, or more than twice on the same question without permission of the Chair. All other speakers must obtain the permission of the Chair and then only to provide information.

### **Voting**

Members may vote in accordance with the Rules of CCEC Credit Union. Voting shall be in one of the following manners: by show of hands, roll call, or secret ballot. The Chair may designate any of the methods used. All voting on elections shall be by secret ballot.

### **General Rules**

Roberts Rules of Order, Newly Revised, shall govern the meeting in all cases to which they are applicable, not specifically provided for in these Rules of Order and the Rules of CCEC Credit Union.

# AGM Minutes February 1, 2014

## CCEC Credit Union Annual General Meeting

Croatian Community Centre, 3250 Commercial Drive, Vancouver, BC

1. The meeting was called to order by Michelle Fortin at 3:51 pm. She reported that there were 41 members present at the start of the meeting, 2 authorized delegates, and 4 guests. As 35 members are required for quorum, she declared a quorum.
2. Michelle introduced the people at the head table: Tammy Lea Meyer, co-chair, and Ross Gentleman, General Manager. She also introduced Phil Moore, parliamentarian for the meeting.
3. The Chair then called for a motion appointing Tammy Lea Meyer as minute-taker. MOVED/SECONDED/CARRIED (C. Johnson / D. Gook)
4. The Chair then called the meeting's attention to the Rules of Order included in the meeting materials. She called for a motion to adopt the Rules of Order. MOVED/SECONDED/ CARRIED (W. Haan / A. Poveda).
5. The Chair then called for a motion to approve the Agenda which was distributed at registration. MOVED/SECONDED/ CARRIED (D. Lach / F. Johnson)
6. The Chair called attention to the minutes of the Annual General Meeting held January 31, 2013. She called for any errors or omissions. There being none, she called for a motion to approve the minutes as presented. MOVED/SECONDED/ CARRIED (D. Lack / E. Kiivisild) 2 abstentions.
7. The Chair then moved to the Board/Management Report. Michelle introduced the board members present. The Chair made some general comments and asked the GM to provide supplementary remarks. His commentary also spoke to the financial highlights included in the annual report. Questions were taken. The GM agreed to place the summary strategic plan on the CCEC web site. Michelle called for a motion to accept the report. MOVED/SECONDED/ CARRIED. (W. Haan / E. Kivisild)
8. The Chair called on Faune Johnson to present the Credit Committee Report. Faune introduced the Credit Committee members and presented the report included in the annual report. The Chair called for a motion to accept the report. MOVED/SECONDED/ CARRIED (W. Haan / E. Kivisild)
9. The Chair called on the GM to present the financial statements. Ross walked through the initial reports from management and the auditors, and the four principle statements. He then answered several questions.
10. The Chair called on Debbie Bass, MNP, CCEC auditors, to present the Auditor's Report. The Chair then called for a motion to accept the auditor's report and the financial statements. MOVED/SECONDED/ CARRIED (C. Johnson / E. Kivisild)
11. The Chair called for a motion to re-appoint MNP as our auditor. MOVED/SECONDED/CARRIED (C. Johnson / D. Berg)

continued...

## 12. Nominations and Elections – Board and Credit Committee

A) The Chair called on Willem Haan to present the report of the Nominations Committee.

Willem noted that the committee was comprised of himself, Marty Frost and Tammy Lea Meyer. He then presented the names of eligible nominees for the Board of Directors received prior to the meeting, noting that there are three positions for election to three year terms.

The nominations are:

- Carolyn Bell
- Don Berg
- Jan Berman (incumbent)
- Randy Hooper

The Chair then called three times for nominations from the floor. There being no further nominations, the Chair declared nominations closed. She then invited each of the candidates to speak for up to 2 minutes.

After the candidates spoke, the Chair appointed Debbie Bass and Phil Moore to act as scrutineers. She instructed those present that the white ballots were for the board elections. The ballots were collected.

B) The Chair then called on Willem to present the nominees for Credit Committee. Willem reported that there are two positions to be elected for three year terms, and that three nominations have been received:

- April Sumter-Freitag (incumbent)
- Faune Johnson (incumbent)
- L. Armando Pinzon

The Chair then called three times for nominations from the floor. There being no further nominations, the Chair declared nominations closed. The candidates spoke, or if not present were represented by others. As there are three candidates for three positions, the Chair declared these three elected by acclamation.

Subsequently the scrutineers reported that C. Bell, J. Berman, and R. Hooper were elected to the Board.

The Chair requested a motion authorize the destruction of the ballots. MOVED/SECONDED/CARRIED (L. Macdonald / W. Haan)

13. Presentation of the Roger Inman Award CED Award. The Chair called on Gerry Dragomir and Adriana Poveda to present the Inman Award. Gerry provided a backgrounder on the award and Adriana introduced the recipient, Groundswell Education Society. Matt Hern accepted for Groundswell.

## 14 Other Business

The Chair thanked Diane Levings for her 6 years of service on the Board. Thanks were also offered to Joanne MacKinnon for the meeting organization, scrutineers, volunteers and door-prize donors.

There being no other business to be brought before the meeting, the Chair called for a motion to adjourn at 5:18 pm. MOVED/SECONDED/ CARRIED (C. Johnson / A. Poveda)

Minutes - T.L. Meyer

# Door Prizes

From our members to our members. Thank you for your generous contribution to our Door Prizes.

1. D'Arcy Margesson Blue Mug  
Café Etico 1 lb Coffee  
Concentra Vacuum Tumbler
2. CUETS branded Yoga Mat  
CUETS Branded Gym Bag  
Co-op Radio Water Bottle
3. Discovery Organics Basket
4. CUETS Branded Travel Mug  
DOXA Film Festival 5 film  
passes & member card
5. Cadeaux Bakery \$10 g/c  
D'Arcy Margesson Blue Plate
6. Western Canada Wilderness  
Committee Gift Basket
7. I Choose Co-op T-Shirt  
Folk Festival 2 day passes
8. grunt galley Growler  
with coasters  
East End Food Co-op g/c
9. \$50 cash (CHF BC)  
D'Arcy Margesson Blue Plate
10. Light Refractor  
by Ken Gerberick  
Full Bloom Flowers \$40 g/c
11. D'Arcy Margesson  
Serving Bowl  
East End Food Co-op Bag  
Cocoa Camino Chocolate Bar
12. Fesh Water Pearl Necklace  
by Linda Reid
13. Jewelry by Sancha Design
14. grunt gallery Playing Cards  
Aspen Clean Professional  
Cleaning Products (Organic  
Grocer)  
Concentra Padfolio
15. Hand Knit hats  
by H. Kanemitsu  
Maple Leaf Chocolates  
Commerical St. Cafe g/c
16. The Poplar Studio Bowl  
Terry Aske Art Quilts-wall calendar  
East End Food Co-op g/c

# CCEC Member Information Tables

Thank you to our participating members:

- Western Canada Wilderness Committee
- Groundswell Grassroots Economic Alternatives
- Raise the Rates
- No One is Illegal
- Red Fox Healthy Living Society
- Everywoman's Health Centre
- BC Co-operative Association
- Co-op Housing Federation of BC
- CoDev Just Film Festival
- Café Etico
- Tanker Free BC
- Watari Counselling and Support Services

## Board of Directors

- Carolyn Bell
- Janet Berman
- Shannon Daub
- Michelle Fortin
- Marty Frost
- Randy Hooper
- Steve Kisby
- Helesia Luke
- Tammy Meyer

## Credit Committee

- April Sumter-Freitag
- Willem Haan
- Faune Johnson
- Heather MacKay
- Andy Miller
- Armando Pinzon
- Sean Tyson

*Thank you very much for your service to CCEC Credit Union on behalf our Members.*

*A special thank you to Andy Miller who has finished his term and is not seeking re-election.*

## Staff

- Ross Gentleman, General Manager
- Pamela Ramrup, Mgr. Branch Operations
- Terry Aske, Manager, Administration
- Joanne MacKinnon, Marketing Coordinator
- Murray Livergant, Business Loans Officer
- Atilio Alvarez, Personal Loans Officer
- Wendy Frost, Sr Member Services Officer
- Nikki Sharp, Member Services Rep./Teller
- Sherry Hebel, Clearing Administrator
- Diane Leblanc, Member Services Rep./Teller
- Reina Sorto, Teller
- April Walker, Casual Teller
- Angela Naval, Casual Teller